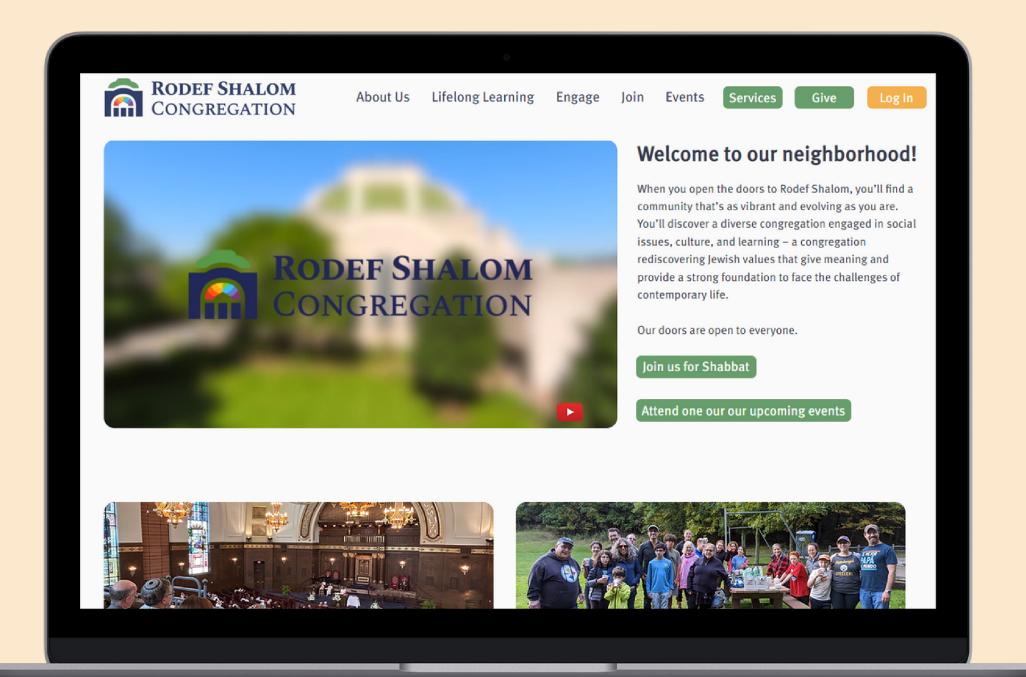
Introducing a new tool to enhance your membership experience:



Here you can edit and update your personal and family information, make payments or donations, view our member directory, and more!

Powered by ShulCloud[™]





Navigate to our Portal



After you've accessed your account for the first time, you can reach it in the future by heading to www.rodefshalom.org and clicking on the

Log In

button on the top right of our webpage. It will navigate you to *My* Rodef Shalom.





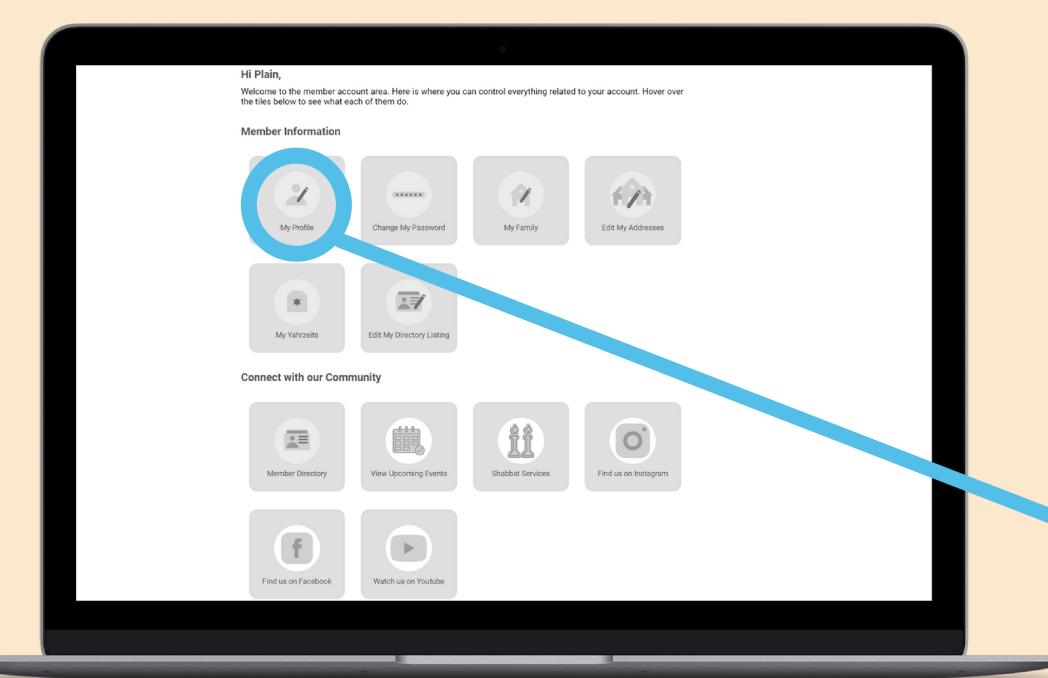
Log In

2

Log in to My Rodef Shalom by clicking on the Login link at the top right.

Login ▲			
Email Address			
Password			
Sign In			
<u>Forgot Password</u>			
or Sign In With			

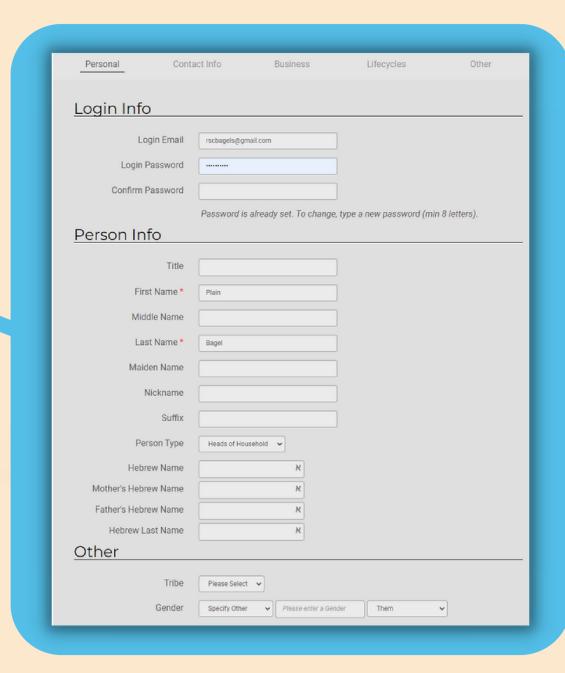




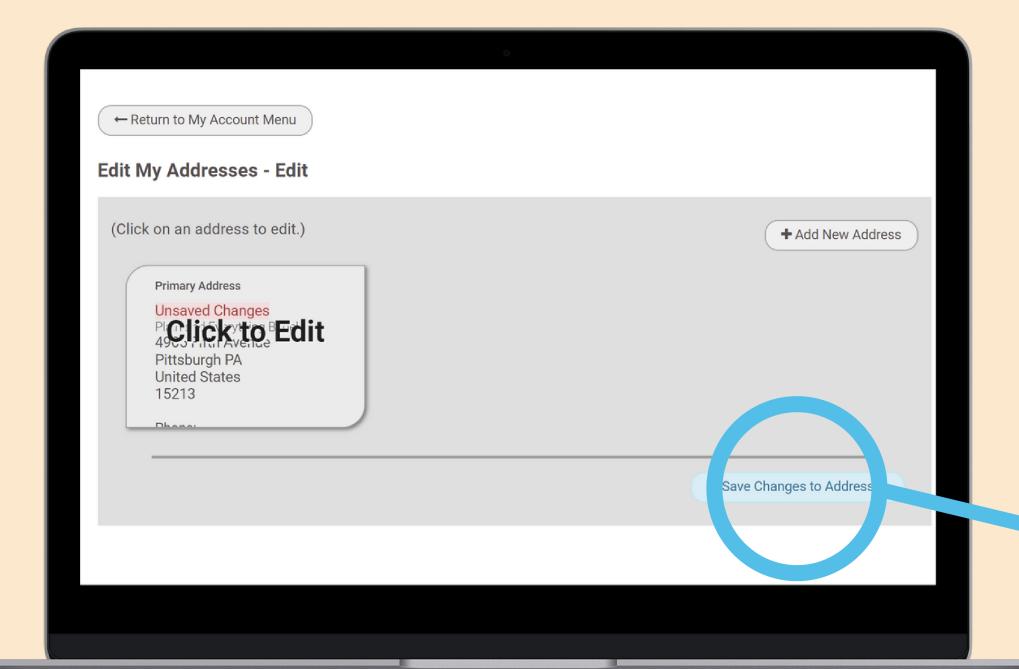
Manage Your Account

3

Click on any tile to view and/or edit information.



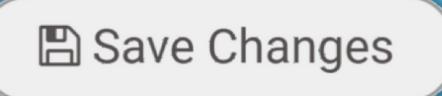




Don't Forget to Save!



Whenever you edit your account, don't forget to click the Save button at the bottom of the page before navigating elsewhere.







We're Here to Help!



Click on the Request Support link on the My Rodef Shalom page at any time to fill out our help request form, and a staff member will be in touch soon to assist you.

Member Portal Support Request		
ShulCloud Support Form		
Please let us know how we can assist you and a staff member will be in to	uch soon.	
crscbagels@gmail.com (not shared) Switch account Required	©	
Name *		
Your answer		
Email address *		
Your answer		
Describe the issue *		
Your answer		

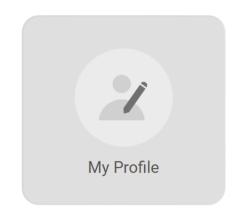


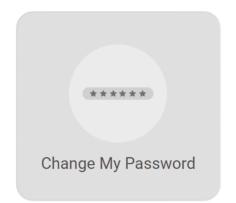
A closer look at your personal portal

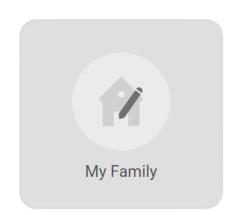
Continue on to find out how to:

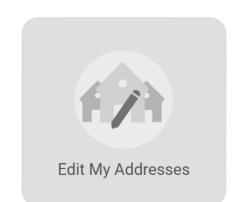
- <u>Update Your Information</u>
- <u>Update Family Information</u>
- <u>Update Mailing Address</u>
- Edit Your Member Directory Listing
- Add Yahrzeits
- Make Online Payments & Donations

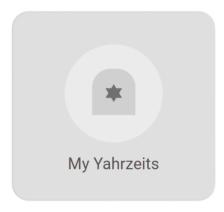
Member Information





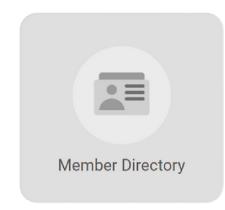






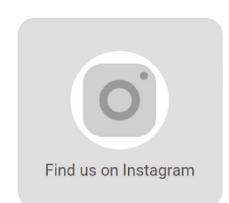


Connect with our Community

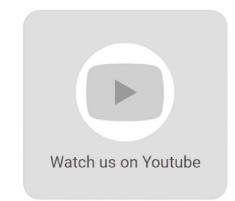






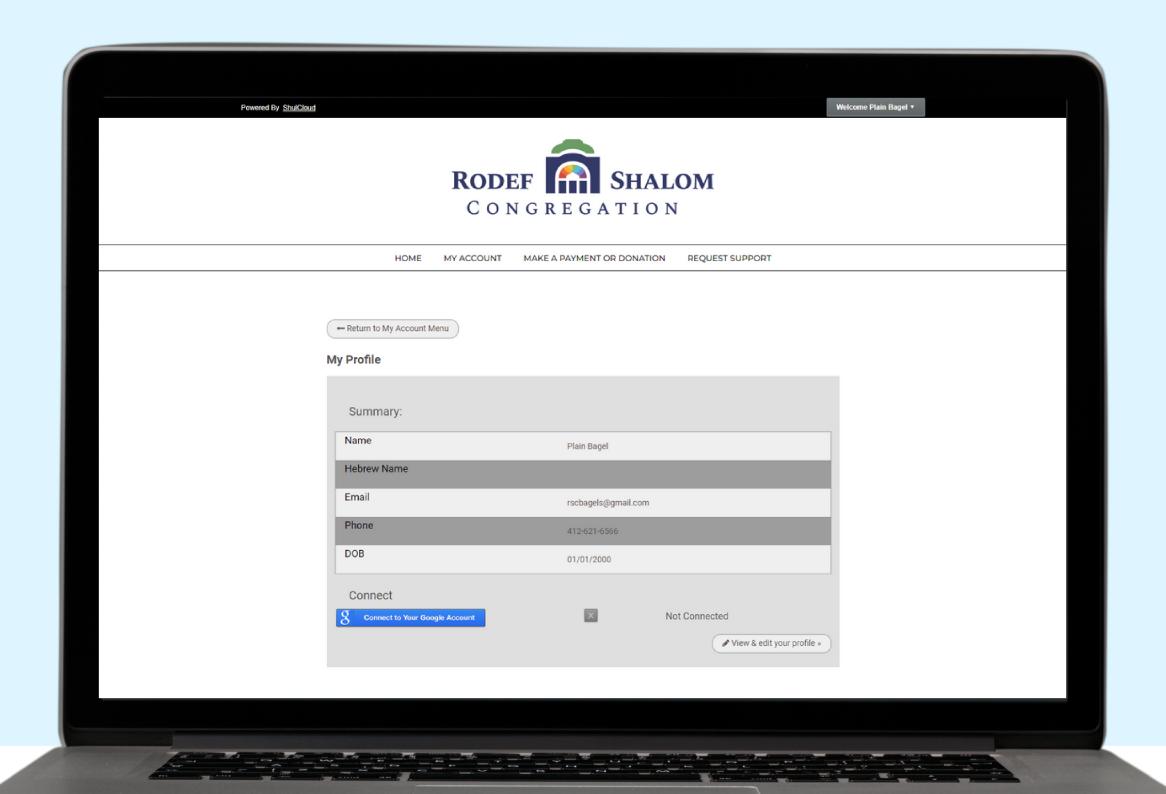




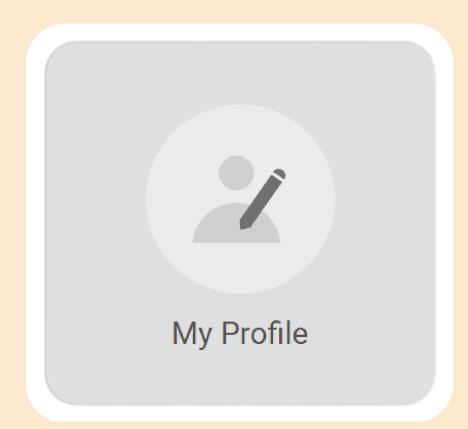




Update Your Information

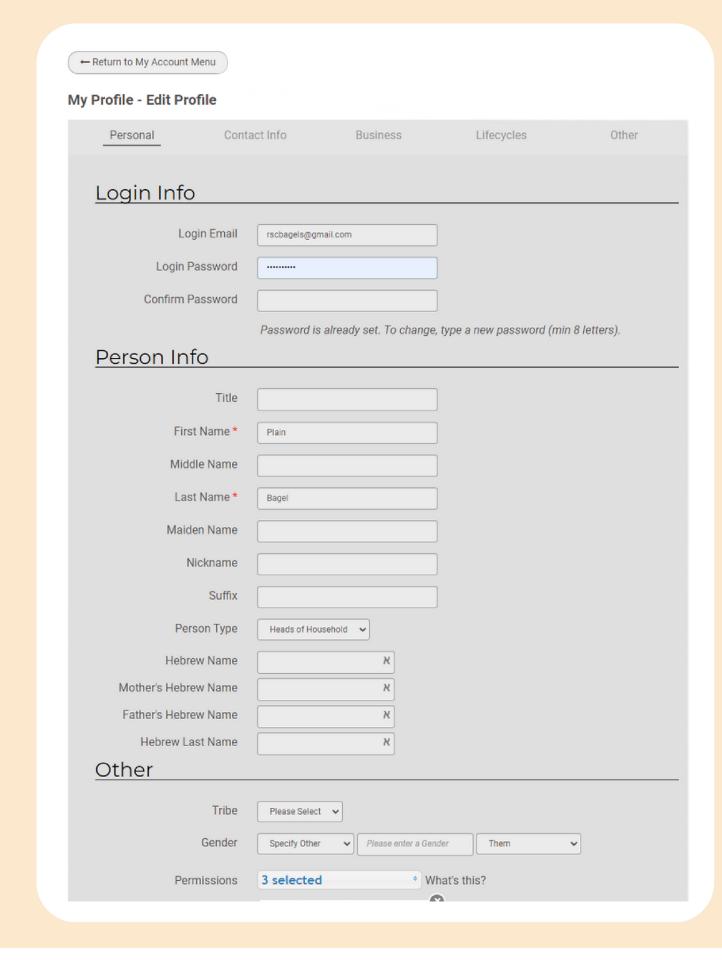


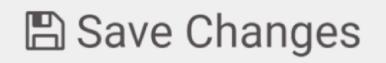




Click on My Profile and review all fields.

Please update any out-of-date information.

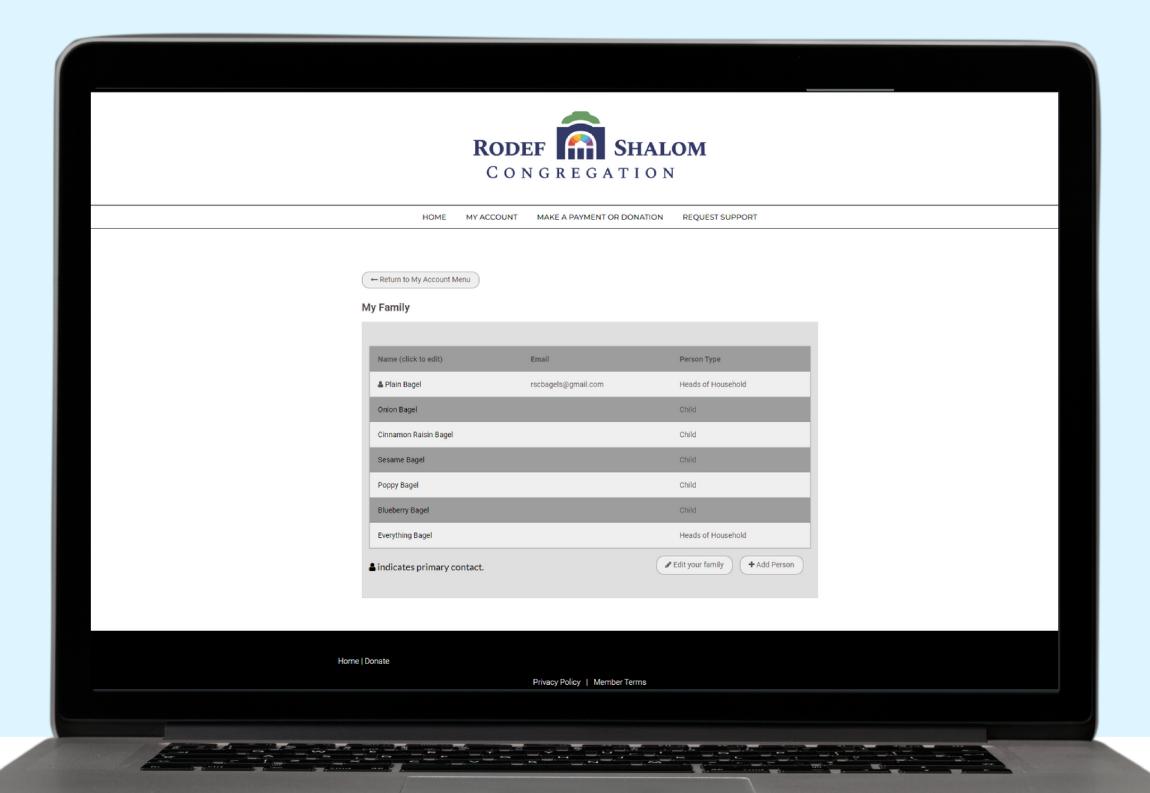




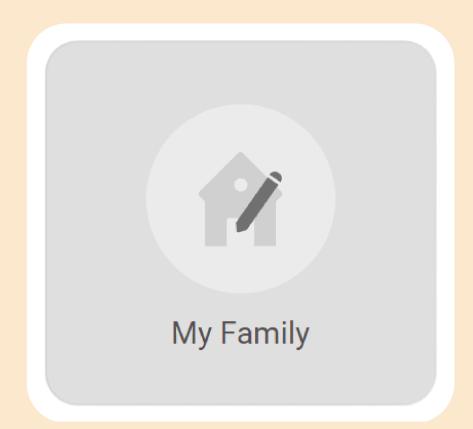




Update Family Information

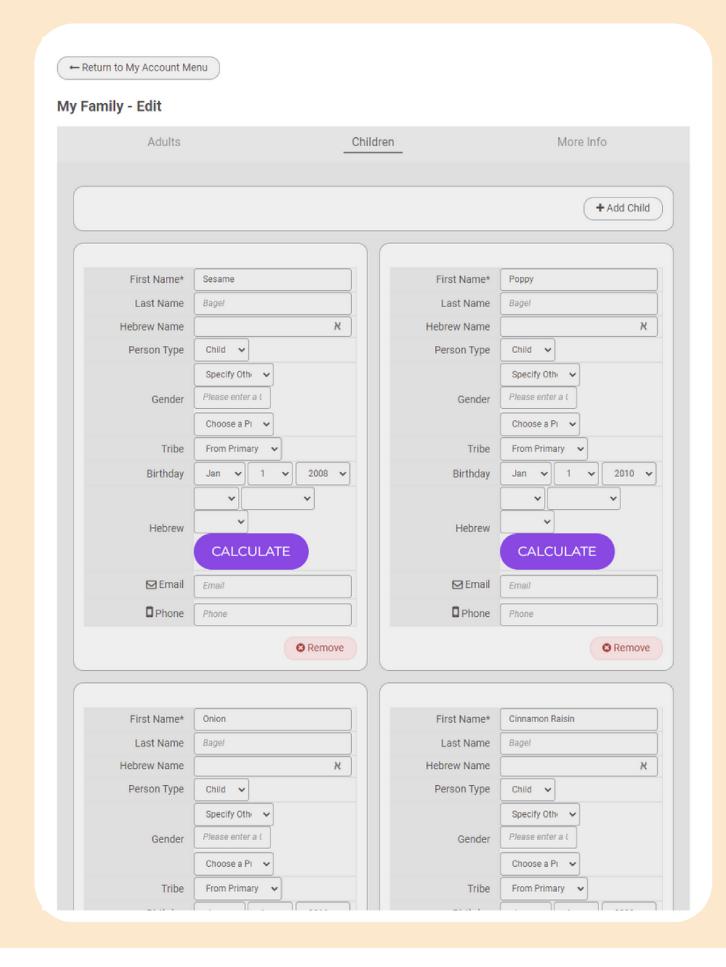






In My Family, you can see who is listed in your family.

You can add and edit all the individuals in your family.

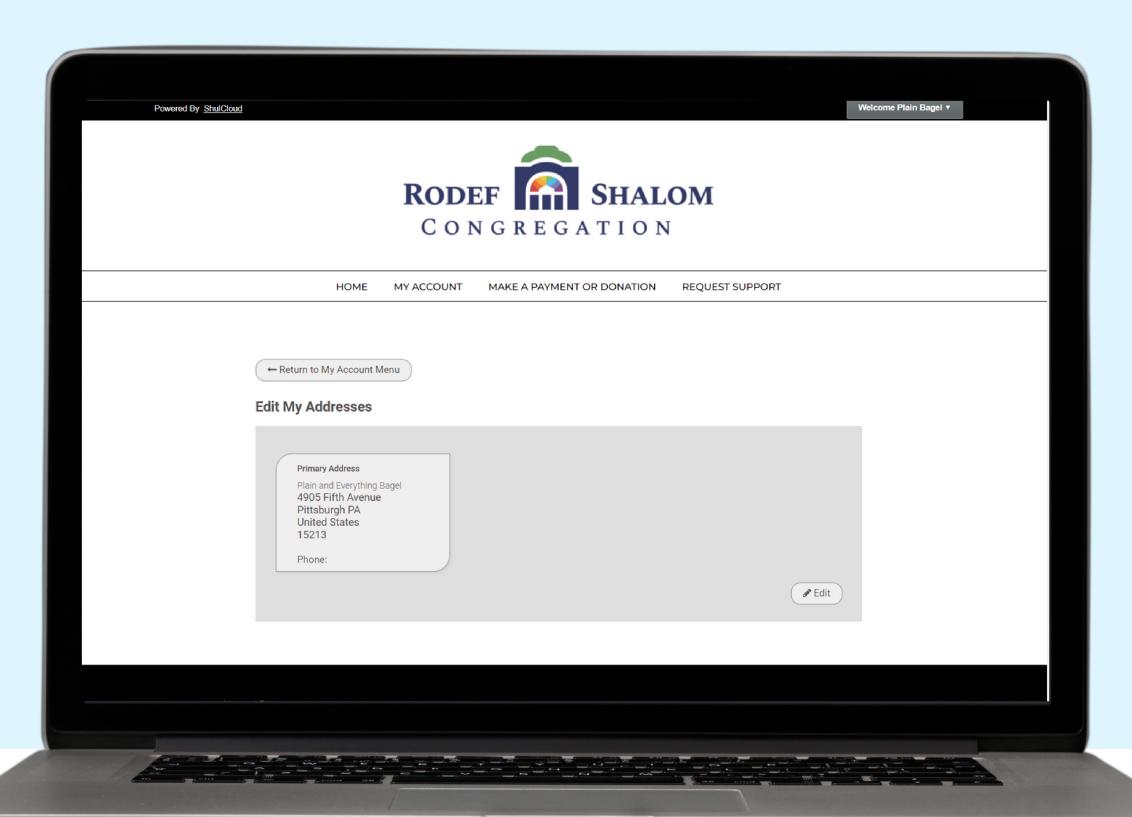




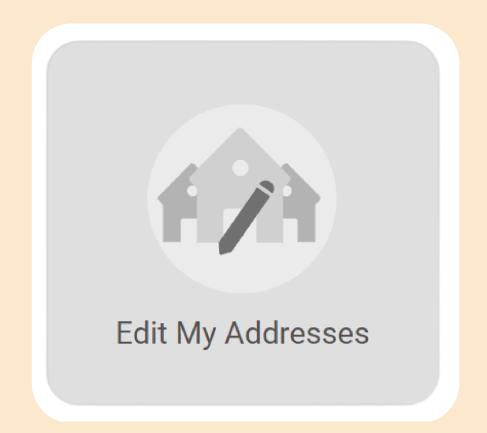




Check Your Mailing Address

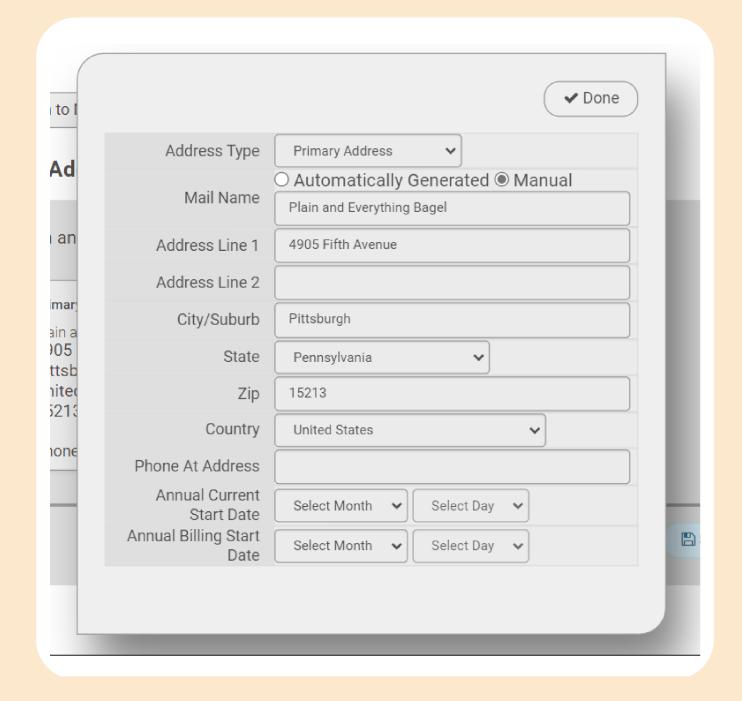






In Edit My Addresses, you likely only have one mailing address listed.

You can edit your address, including how your name is listed on it.



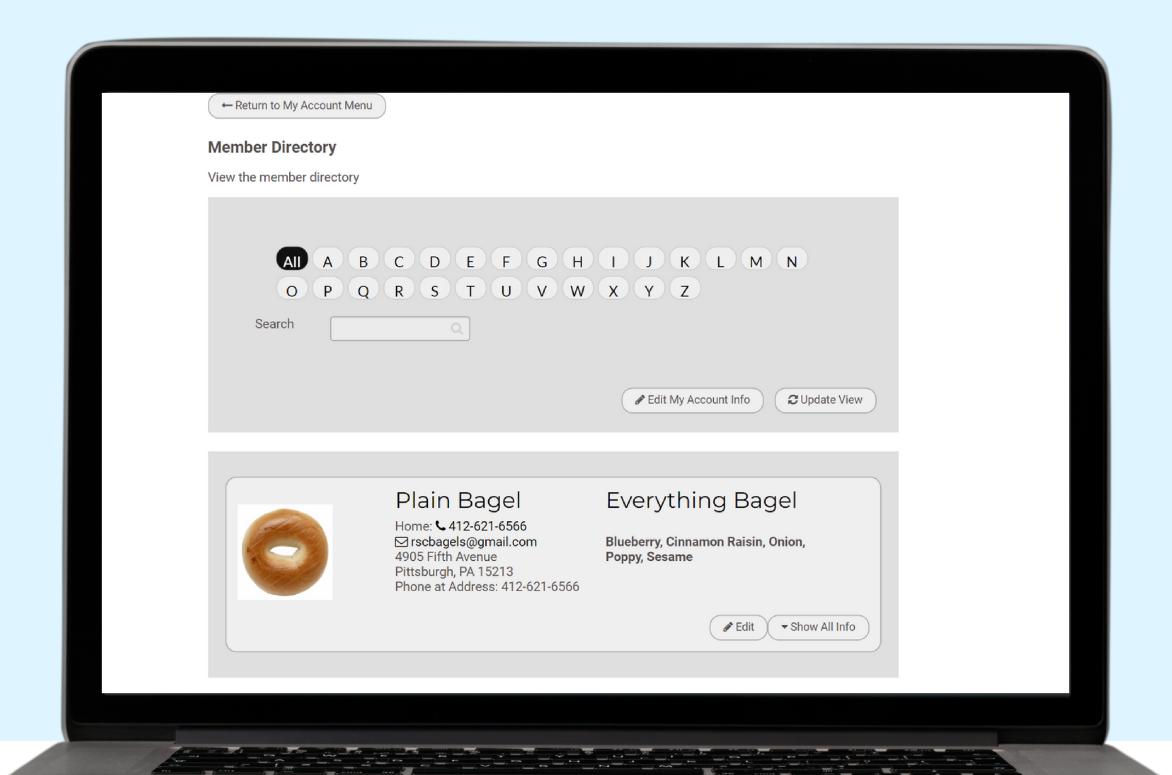
We will only send mail to the Primary Address listed on your account.

Save Changes

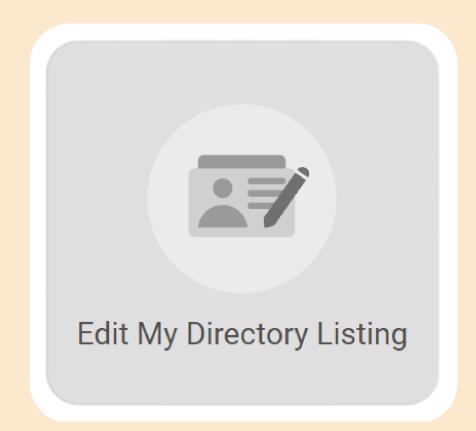




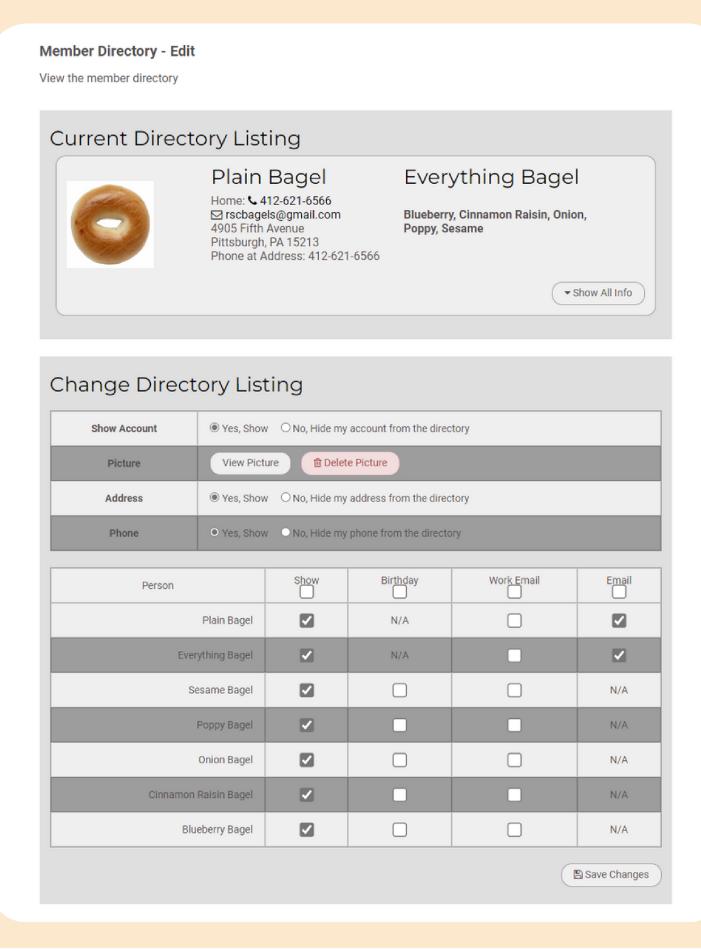
Member Directory







You can choose what information is shared in our Member Directory or choose to hide your listing completely.

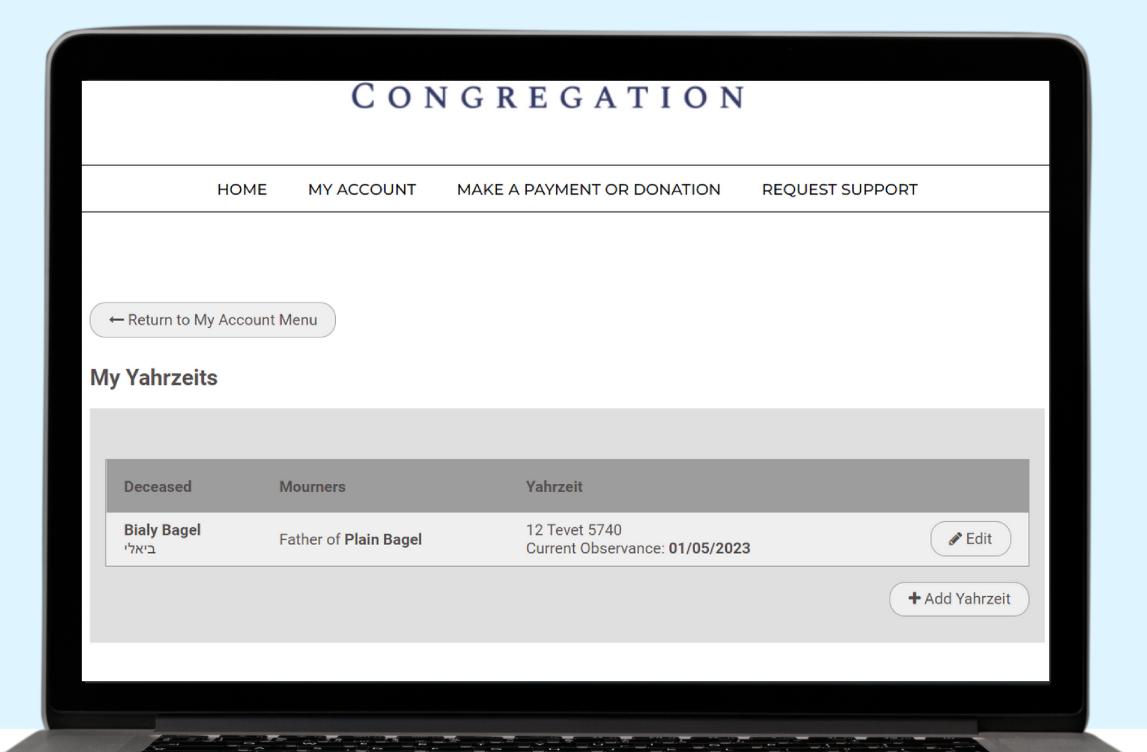




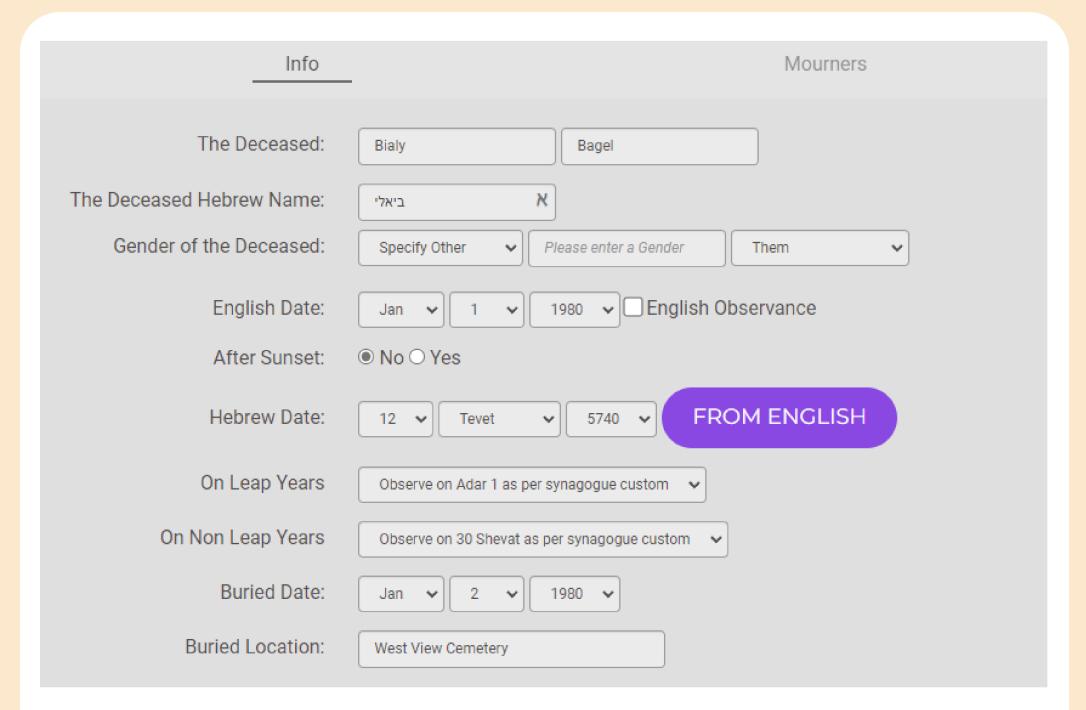




Yahrzeits

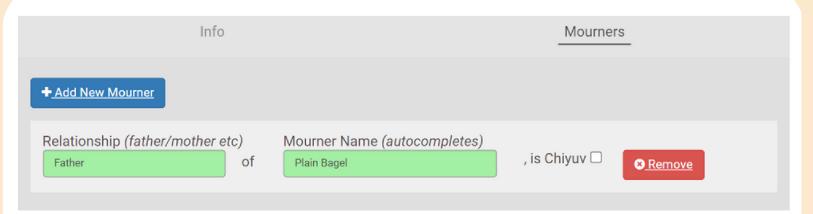






In the Yahrzeit section, click click "Add New." This will bring up a blank yahrzeit record. You can enter all or some of the information that you have here. The only required field is the name of the deceased.

When you enter an English date, you can click "From English" and the Hebrew date will get generated automatically. If you change the English date, make sure to click to update the Hebrew date as well.



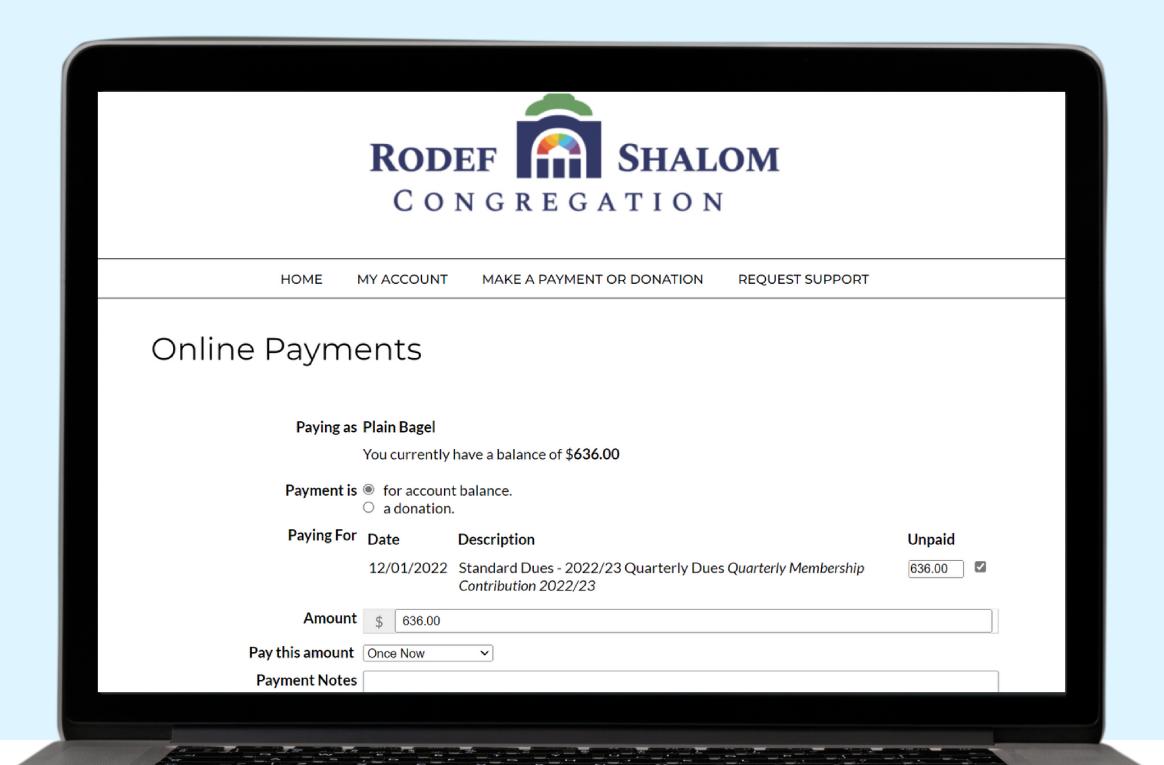
Once the Info tab has all of the information you would like to enter, click on "Mourners" to link this yahrzeit to an observer in your family account.

You can add multiple relationships and mourners by clicking Add New Mourner at the top.





Make Online Payments & Donations





Paying as	Paying as Plain Bagel						
	You currently	have a balance of \$636.00					
Payment is	nt is for account balance. adonation.						
Paying For	Date	Description	Unpaid				
	12/01/2022	Standard Dues - 2022/23 Quarterly Dues Quarterly Membership Contribution 2022/23	636.00				
Amount	\$ 636.00						
Pay this amount	In 3 payments of	of \$212.00 🕶					
	Paid Monthly	~					
	Starting On th	e 15th 🗸					
Payment Notes							

You can access this feature by clicking

MAKE A PAYMENT OR DONATION

in the menu at the top of your screen while logged in.

Any outstanding balances will appear on this screen.
Choose the amount you would like to pay via credit card, along with the:

- Number of Payments
- Payment Schedule
- Payment Date

We will still mail paper statements and accept payments that way.



Confirm Payment

Paying \$636.00 for Account Payment

3 payments, every month starting 01/15/2023

Payment Method Credit Card

Convenience Fee \$18.99 What's this?

Each Payment \$218.33

CONFIRM AND CONTINUE »

confirmation of the payment plan you have chosen as well as the addition of the Convenience Fee - a 3% credit card processing fee - for

the total amount.

Before you enter your credit card

information, you will be shown a

Summary

Paying \$636.00 for Account Payment

3 payments, every month starting 01/15/2023

Each Convenience Fee \$6.33

Each Payment \$218.33

The final payment screen will show the details of each payment and collect credit card information.

Card Details



Payment is of raccount balance. a donation. Type Please Choose One Amount Amount Pay this amount Payment Notes Payment Notes Payment Notes Paying as Plain Bagel You currently have a balance of \$636.00 Payment is of raccount balance. a donation. Please Choose One Please Choose One Please Choose One Borkman Family Center Botanical Biblical Garden Brotherhood Yahrzeit Contribution Capital Building Fund Endowment Funds Rabbi Henry's Discretionary Fund Youth Education and Activities

You can make a donation on the same page where you submit payments. Under Type, please choose where you would like to direct your donation.

Person to Notify

Salutation	Dear Please enter first and last name(s)	,
Email		□Unknown
Address		□Unknown
Address Line 2 (
City (State Please Select:	✓ Zip
Country (United States	~

You have the option to dedicate your online donation. If you choose this option, please fill in the requested information.

CONTINUE TO PAYMENT »



Have fun exploring your member portal!

We're here to help. Fill out our <u>Support Request Form</u> if you need any assistance and we will be in touch soon.

